

Please choose the size of Party Marquee(s) and any Optional Extras required

The numbers indicated for seating and standing are the maximum that you can accommodate within the party marquee. If you need to add a dance floor or such items as trestle tables etc, you will have to consider another marquee size. These marquees are modular in design and can be linked together to form much larger structures.

* Pole Plates - when matting is not required. The poles support all the poles in each marquee.

Marquee#	Seat	Stand	£	Qty	Matting	£	Qty	Pole Plates*	£	Qty
20x20ft (6x6m)	24	32	225	_____	20x20ft	75	_____	20x20ft	40	_____
20x30ft (6x9m)	48	60	295	_____	20x30ft	100	_____	20x30ft	50	_____
28x28ft (8.5x8.5m)	48	60	295	_____	28x28ft	100	_____	28x28ft	40	_____
28x38ft (8.5x11.5m)	80	100	395	_____	28x38ft	150	_____	28x38ft	50	_____

Tables	Seat	Marquee	£	Qty	Linen	£	Qty	Linen Colour - Please tick colour
5ft Round	8-10	28x38ft & 28x28ft	7.50	_____	5ft Round	10.55	_____	White <input type="checkbox"/>
4ft Round	6	20x30ft & 20x20ft	6.50	_____	4ft Round	9.50	_____	Ivory <input type="checkbox"/>
3ft Round	4	All Sizes	6.00	_____	3ft Round	9.50	_____	Burbundy <input type="checkbox"/>
6ft Trestle	6	All Sizes	6.00	_____	6ft Trestle	7.50	_____	Dark Green <input type="checkbox"/>

Chairs	£	Qty	Dance Floor	Marquee	£	Qty
White Bistro	1.95	_____	16x16ft Wooden	28x38ft & 28x28ft	200	_____

Accessories	£	Qty	Lighting / Power	£	Qty
Coat Rack + 50 Hangers	20	_____	(Each light set comes with a 40m extension lead) Large Uplighter Set - (28x38ft & 20x30ft) 6 lights per marquee. Linked and controlled by dimmer switch + coloured gels	95	_____
Wooden Easel + Backing Board A1 Size Ideal for seating plans, menus & photo displays	20	_____	Small Uplighter Set - (28x28ft & 20x20ft) 4 lights per marquee. Linked and controlled by dimmer switch + coloured gels	75	_____
Walkway - 20ft Long Additional rolls of matting to create outside walkways	20	_____	Fairy Light Set - (fits all sizes) One set per marquee. Lights are attached and follow the curve of all arches	50	_____
Garden Games Set Giant Jenga, Giant Connect 4. Croquet, Naughts & Crosses	60	_____	Halogen Light Ideal for less formal events or a catering marquee	25	_____
PA System Suitable for speeches or playing background music. 2x80W Speakers on stands, amp & microphone. Can connect to iPod, MP3 & CD	75	_____	32A Distribution Board + 25m Cable Use with a generator only. Ideal power supply for music & lighting	100	_____
			63A Distribution Board + 75m Cable For larger events where power is required for music/catering/lighting/toilets etc Can connect to mains supply* or a generator. * it is the responsibility of the hirer to organise connection of the board to the mains supply by a qualified electrician	150	_____

NAME OF HIRER DATE OF FUNCTION.....

TEL: (HOME) (MOB) EMAIL:

PROXIMITY OF SITE TO UNLOADING AREA (metres):..... (Please supply a map or directions)

HIRER'S ADDRESS:

DELIVERY ADDRESS
(If different to hirer's address)

Please complete and return the Booking Form in full, read the Terms & Conditions Of Hire, and sign confirming your agreement. On receipt of the booking form an invoice will be sent to the Hirers email and/or postal address. To confirm the booking a non-refundable deposit of 25% will be made payable to Devon Party Marquees.

SIGNED: (THE HIRER) DATE

THESE MARQUEES ARE A TENSION DESIGN AND THE STRUCTURE MUST BE INSTALLED ON GRASS
PLEASE NOTE THAT THESE CHARGES RELATE TO A 24 HOUR HIRE, ADDITIONAL HIRE TIME POSSIBLE BY PRIOR ARRANGEMENT
DELIVERY - WE WILL NOTIFY YOU OF A DELIVERY DAY, HOWEVER WE CANNOT GIVE A SPECIFIC TIME
DELIVERY FREE WITHIN A 25 MILE RADIUS OF TORQUAY. ADDITIONAL MILEAGE CHARGE:
26-35 MILES £40.00 36-45 MILES £60.00 46-55 MILES £90.00 56-75 MILES £120.00 76-95 MILES £150.00
(Delivery is calculated from Devon Party Marquees postcode TQ2 6AG to the Delivery Address postcode on www.theaa.com)

TERMS AND CONDITIONS OF HIRE

1. **CONDITIONS.** Devon Party Marquees will submit a written quotation which the Hirer shall accept in writing or a signed booking form: the absence of such written quotation or acceptance however shall not invalidate the Contract, and all the work quoted for and undertaken by, or goods hired from the company shall be subject to these terms and conditions, and the Hirer by authorising or allowing work to proceed or goods to be delivered is deemed to have confirmed the Contract and to have accepted these terms and conditions.
2. **PERIOD OF HIRE.** The period of hire is understood to mean the period for which the tentage or equipment is required to be ready and available for use.
3. **(I) CONDITIONS OF SITE.** Devon Party Marquees quotation for hire charges is made on the assumption that the site on which the tents or equipment are to be erected or to which goods are delivered is: a) flat level firm ground with easy access for heavy motor transport and - b) has no drain pipes, cables or other services buried beneath the surface or otherwise concealed. If the said site does not comply with these requirements, Devon Party Marquees may in its discretion either rescind the Contract by giving oral or written notice to the Hirer or make additional hire charges. Devon Party Marquees shall not be liable to the Hirer for any loss damage or expense resulting from such rescission of the Contract.
3. **(II) EXCLUSION OF DEVON PARTY MARQUEES LIABILITY FOR DAMAGE TO SITE AND SERVICES.** Whether the said complies with the foregoing requirements or not, Devon Party Marquees shall not be under any liability whatsoever to make good any damage to the site nor shall Devon Party Marquees be under any liability whatsoever in respect of damage to drain pipes or cables or other services buried under the site or otherwise concealed or any consequential loss resulting from such damage unless an accurate plan showing the precise position of such drain pipes or cables or other services shall be supplied to Devon Party Marquees.
3. **(III) THE POSITION OF TENTS AND EQUIPMENT.** The Hirer shall provide Devon Party Marquees with a plan showing the position in which the tents or equipment shall be erected or alternatively shall have a representative on the site for that purpose. If the Hirer shall fail to provide a plan or have a representative on the site then Devon Party Marquees may erect the tents and equipment where it thinks fit and it shall be deemed to have performed the Contract.
4. **VARIATION OF HIRE CHARGES.** Devon Party Marquees reserves the right to vary the quoted hire charges in the event of any increase taken place before or during the period of hire in the cost of labour, materials or transport.
5. **(I) HIRE CHARGES.** All goods hired are charged whether used or not. Goods collected by customers will be charged extra if not returned on day arranged. The hire charges published in any of Devon Party Marquees printed matter are for the guidance of hirers in estimating costs only and do constitute an offer.
5. **(II) MODIFICATION OF EQUIPMENT HIRED WITH A CONFIRMED BOOKING.** All goods hired 28 days prior to the period of hire can be amended. Within 28 days all goods hired are charged whether used or not.
6. **PAYMENT.** Devon Party Marquees reserves the right to charge a non-refundable deposit of 25 per cent to confirm the booking, the balance payable 10 working days before the hire date. If the total value of the hire is under £400 the full balance will be payable on booking. If the booking is made within 28 days of the hire date the full balance is payable to confirm the booking. The hire date refers to the Period of Hire.
7. **LOSS OR DAMAGE.** The Hirer is wholly responsible for all equipment on hire from the time of delivery until collection. He or She will be responsible for the safe custody of Devon Party Marquees property on the site, and will make good to Devon Party Marquees all loss or damage to Devon Party Marquees property or equipment hired or used on the site (other than fair wear and tear) such as breakages, lighting and furniture etc., including those due to theft or burglary, unless it be proved that such loss or damage be caused by faulty material or workmanship or negligence on the part of Devon Party Marquees. No guarantee can be given that equipment will be removed the following day, we will do our best to meet the wishes of our clients whenever possible. We cannot accept any items in place of our own.
8. **GIANT GAMES.** Children should be supervised by a responsible adult whilst participating in any game. As the organiser of the event you the customer are responsible for arranging adequate supervision at all times. As a guide the following restrictions are advised. Giant Connect 4, Twister & Limbo are suitable for all ages. Croquet & Giant Jenga Age 10+ with strict adult supervision. Due to the height the tower reaches and the weight of the blocks extreme care should be taken when playing Giant Jenga. A space of not less than 12ft square should be cleared for this game. Please ensure that the area is cleared of all breakable objects especially glass and bottles. Only the player taking their turn to remove the block should be within the 12ft square area. All other players should keep clear of this area in case the tower falls. Remember there is no requirement to use all the blocks provided! In the event of rain and the games being played outdoors, we ask you to cease playing and remove the games to an undercover area. Any spillages on the games should be cleaned up immediately. All dirt etc should be wiped clean prior to us collecting the games.
9. **LIABILITY TO THIRD PARTIES.** Devon Party Marquees will not be responsible for and the Hirer will indemnify Devon Party Marquees against all claims for injury to persons or loss of or damage to property howsoever caused unless it is proved that such injury or damage be caused by faulty material or workmanship or negligence on the part of Devon Party Marquees.
10. **ERECTION AND DISMANTLING.** Devon Party Marquees normally provides labour for erection and dismantling and the cost thereof is included in the hire charges. Only in exceptional circumstances and by special arrangement will Devon Party Marquees allow the Hirer to erect and/or dismantle Devon Party Marquees property.
11. **ATTENDANCE.** The hire charges do not include attendance by Devon Party Marquees men except during the actual process of erection and dismantling.
12. **PERMITS.** The Hirer is responsible for giving notice to or obtaining all necessary permits from any authorities who are or may be concerned and must make application where to the Planning Authority, District Surveyor, Police, Fire Brigade, and any similar authority or organisation. Any cost as incurred in delays or modification in the work arising from the absence of or misrepresentation of all such necessary permissions and permits shall be payable to Devon Party Marquees by the Hirer and shall be deemed to be part of the hire charge for the purpose of Clause 6 hereof.
13. **FORCE MAJEURE.** While every effort will be made by Devon Party Marquees to carry out any order accepted, the full performance of it is subject to variation or cancellation by Devon Party Marquees consequent upon act of God, War, Strikes, Riots, Lock-outs or other labour disturbances, Fire, Flood, Strong Winds, Restriction on the use of transport, Fuel or Power, Requisitioning, Shortage of Material or Transport or Labour or any other cause beyond the control of Devon Party Marquees.
14. **(I) CANCELLATION OR PREMATURE TERMINATION OF CONTRACT BY THE HIRER.** In the event of the Hirer desiring to cancel the contract after a firm order has been placed; if the cancellation date is 28 days prior to the delivery date, there will be a charge of 50 per cent of the hire charge, if cancellation is 14 days prior to the delivery date full hire charges will be made. Any deposit taken is non-refundable; the hire charge is to mean the final balance.
14. **(II) CANCELLATION OR PREMATURE TERMINATION OF CONTRACT BY FORCE MAJEURE.** In the event of cancellation prior to erecting the marquee(s) & equipment there will be no charge for the final balance. If after the marquee(s) and equipment have been erected and the contract is cancelled, 50 per cent of the hire charge will be payable or re-funded. Any deposit taken is non-refundable; the hire charge is to mean the final balance.
15. **CHARGES FOR DEFICIENCIES CAN BE OBTAINED ON APPLICATION TO THE HIRE OFFICE.**
16. **MODIFICATION OF CONTRACT.** No verbal representation or arrangements are recognised by Devon Party Marquees and these terms and conditions shall only be modified by a supplementary written contract.